## Maintenance Request



Name		
Phone		Email
Strata Plan		Lot
Address		
Relation to the Property		
	I am the registered owner of the property.	
	I am the authorised property manager of the property	
	I hold a power of attorney for the property	

## **Details of request**

Please include details of request and attach photos for the council to review.

## Acknowledgement

- The Strata Company will assess the information that you have provided. If they believe the damage caused is an owner's responsibility to repair, they will endeavour to inform the relevant parties prior to any repairs being carried out.
- By submitting this form, you agree that you may be on-charged the cost of the attendance and repair if it is found that the damage or loss is the owner's responsibility.
- I consent to the personal information I have provided on this form for the purpose of processing my maintenance request.