

Document Request Section 107



Name	<input type="text"/>		
Email	<input type="text"/>	Phone	<input type="text"/>
Lot Number	<input type="text"/>	Strata Plan	<input type="text"/>
Address	<input type="text"/>		

<input type="checkbox"/>	I am the registered owner of the above lot
<input type="checkbox"/>	I am the authorised Property Manager of the above lot
<input type="checkbox"/>	I am the authorised Sales Agent for the above lot
<input type="checkbox"/>	I am the authorised Power of Attorney for the above lot
<input type="checkbox"/>	I am the authorised Mortgagee for the above lot
<input type="checkbox"/>	I am a person with a proper interest in the above lot
<i>Please ensure that the authority to act on behalf of the owner is sent through with this form.</i>	

Fees
Applicable Fees: For copies of material provided under section 109 of the Strata Titles Amended Act 1985: a) For the supply of a copy of the material on a portable data storage device provided by the strata company (\$50.00 plus the actual cost of the device); b) For the supply of a photocopy of the material — (\$50.00 for the first 5 pages plus \$1 for each extra page of the photocopy); c) For the supply of an electronic copy of the material by email or other electronic transmission (\$50.00 per document)
Regulation 86 Fees for applications under S107
A maximum fee under this regulation is increased by 10% if the strata company is required to remit GST for the provision of the service for which the fee is payable.

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Please tick what documents you require

- Registered Strata Plan with schedule of unit entitlement
- Scheme by law
- Minutes of the most recent Annual General Meeting and any subsequent EGMs
- Current Levy Schedule
- Current Insurance Certificate of Currency
- Financial Reports/Owner Ledger Statements/Levies/Invoices

Delivery

- Please supply copies via Email/Electronically
- Please print and send copies via Post (note: this is an expensive option)

Summit Realty will contact the requestor on behalf of the Strata Company to confirm the cost for the provision of the requested materials in accordance with Section 107 of the Strata Titles Act 1985 (amended) / Regulation 86 of the General Regulations 2019. Please be aware that the materials requested are not required to be provided by the Strata Company until the appropriate payment has been made.

Acknowledgment

By completing this document, the owner is aware that charges will apply as per under section 109 of the Strata Titles Amended Act 1985.