

# Update of Owner and Tenant Details



I am the owner of the property

I am an authorised representative for the owner

## Property Details

Lot Number

Strata Plan Number

Address

## Contact Information

Name

Address

Email

Phone

Name

Address

Email

Phone

## Property Manager

Name

Company

Email

Phone

## Emergency Contact

Name

Phone

## Correspondence and Levy Notices

Please note, that the below options cannot be split. eg. Levy & Utility Notices must be sent to the same location. Additionally, the Owner of the lot is ultimately responsible for payment of the Levies and Utilities.

General and Meeting Correspondence

The Owner

Property Manager

Levy & Utility Invoices

The Owner

Property Manager

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